



Charitable Donation Policy

2107 Hendricks Avenue

Jacksonville, FL 32207

Giveback@MHospitalityFL.com

Charitable Donation Request:

M Hospitality Restaurant and Catering Group relishes giving back to its community through its restaurants: Matthew's, Restaurant Medure and M Shack. In recognition of Pay it Forward Day, M Shack donated a meal for every burger sold (more than 1,500 in 2015). Join us April 28, 2016 for our next Pay it Forward Day event! Eat a Burger. Give a Burger. Nourish a Soul.

All donation requests must be submitted on the charitable organizations letterhead along with our Donation Request Form. Letters must include the organization's mission, purpose of the donation, and 501C3 tax id number.

A completed Donation Request Form and letter must be submitted 45 days prior to the event. Organizations are eligible to receive only one donation from M Hospitality in a 12 month period. Our Community Relations Committee will review the donation request and notify you of a decision within two weeks of your request. While we wish we could donate to every cause, we are unable to honor each and every request. We wish you the best of luck in your fundraising efforts.

Eligibility

M Hospitality gives back to our community by offering gift certificates, culinary experiences and food donations for silent auctions, raffles, and prizes to non-profit organizations in Jacksonville, Florida. Unfortunately, we do not offer "Spirit Nights" where a portion of a restaurant's sales is donated to an organization.

Donations Include:

Matthew's Restaurant and Restaurant Medure

- Restaurant Gift Cards
- In-Home Cooking Classes
- Food/Menu Items
- In-restaurant Cooking Class

M Shack

- Restaurant Gift Cards
- M Shack Merchandise
- Food/Menu Items

Non-Eligible Candidates

- Individuals and personal requests
- Political organizations
- Organizations outside a 20 mile radius of Jacksonville
- Restaurant Groups
- For profit groups



HOSPITALITY

Charitable Donation Request Form

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Matthew’s, Restaurant Medure and M Shack comprise M Hospitality – a family-owned restaurant and catering group. M Hospitality delights in playing a supportive role for the non-profit groups that make our community flourish. To request a donation, please submit the Donation Request Form, below, along with a formal letter stating the mission, purpose of donation, and 501-C3 tax id number of the charitable organization. Request must be submitted 60 days prior to the event. Organizations are eligible to receive only one donation from M Hospitality in a 12 month period. Our Community Relations Committee will review the donation request and notify you of a decision within four weeks of your request. While we wish we could donate to all causes, we are unable to honor each and every request. We wish you the best of luck with your fundraising efforts.

Date: _____ Tax ID# _____

Organization: _____ Contact: _____

Address: _____

Phone Number: _____ Website: _____

Contact E-Mail: _____ Phone Number: _____

Donation Requested: _____

Date Donation is Needed: _____

Date of Event: _____ Anticipated # of Participants: _____

Purpose of Donation: _____

What type of recognition will M Hospitality receive from this donation?

How will the funds raised from this event benefit the community or this organization?

Have you received a donation from M Hospitality in the past? Yes No

If yes, what items and when? _____

Additional information or comments:

The above information is correct to the best of my knowledge. Shall the donation be approved, I will use the donated goods only for the purpose listed above.

X _____ Date: _____

| | | | |
|-----------------------------------|--------------|-------------------|-------|
| Approved <input type="checkbox"/> | Date Filled: | Pick Up Signature | Date: |
| Denied <input type="checkbox"/> | | X | |

*organization tax exempt id must be included on Statement of Purpose